

# P A S H FORWARD

## Fall 2020 Reopening





# REOPENING ANNOUNCEMENT

After months of careful consideration and following the guidelines set forth by the State of New Jersey and Governor Phil Murphy, we are pleased to share with you that we plan to reopen Princeton Academy of the Sacred Heart in the fall while adopting a Hybrid Learning model. Students and their families will have the option to participate in three ways, In-Person, Remote or Blended (In-person & Remote).

As information is updated almost daily regarding the spread of COVID-19, we are continuing to monitor and assess recommendations by the NJDOH, NJDOE, Princeton Department of Health, NJSIAA, CDC, WHO and the American Academy of Pediatrics. Our commitment to the health and safety of our students, educators and staff is paramount. Decisions regarding in-person learning and on-campus events continue to be flexible as we remain nimble to potential future mandates or restrictions.

New Jersey has issued an incoming travel advisory that all individuals entering from states with a significant spread of COVID-19 should quarantine for 14-days after leaving that state. For the health and safety of our community, all members of the Princeton Academy community are expected to adhere to the State's travel advisory - thank you.

## OUR GUIDING PRINCIPLES

- **Protect the physical and mental health and safety of students, faculty, and staff**
- **Provide the Princeton Academy academic experience in an environment in which each student thrives – whether on campus or at home**
- **Be compliant and closely adhere to guidelines from the State of New Jersey and the Centers for Disease Control (CDC)**
- **Maintain our strong sense of community**
- **Ensure access and equity for all students**
- **Deepen school–family partnerships**
- **Establish innovative and effective use of campus spaces and places**



This document and the guidelines set forth within it are subject to change, and many of our procedures are meant to be flexible and adaptable given the ever-changing landscape of this pandemic.

Princeton Academy is committed to maintaining a strong partnership with you and to remaining true to our mission and values with an emphasis on flexibility, mindfulness, and understanding as we navigate each new scenario.

# HEALTH AND SAFETY

## CAMPUS AND FACILITY UPDATES

### Enhanced cleaning protocols

- Electrostatic sanitizing (daily)
- Disinfecting of common spaces after use (playground and bathrooms)
- Strictly adhere to CDC/EPA guidelines and policies

### Geothermal HVAC System and Upgrades

Princeton Academy has a state of the art HVAC system that is well suited to the current pandemic:

- Each classroom has its own air handling unit, therefore the risk of room-to-room transmission is greatly reduced
- Each air handler will be retrofitted with high-efficiency filtration MERV 13 + and high-output UVC lamps that are capable of inactivating airborne and surface molds, bacteria, and viruses
- Sophisticated controls system and separate outdoor air delivery system enable us to increase outdoor air levels and modulate building and room pressurization
- We will go room-by-room and look at the airflow pattern and put the teacher in the best spot relative to the students

## SCHOOL OPERATIONS

**We are blessed with an expansive campus of nearly 50 acres, large classrooms and small class sizes.**

We feel confident that because of Princeton Academy's unique attributes we will be able to reopen on a five-day schedule for In-person Learning. We will strive to maintain as many of the school traditions that we love while mitigating risk and keeping our community safe.

- We will practice 6ft social distancing in classrooms and throughout campus
- All students, faculty and staff will be required to

wear a mask throughout the day (except during lunch)

- Our ample outdoor spaces will be used as alternative classrooms, including several tents
- All visitors to campus will be by appointment only, will adhere to all school health protocols and will wear a face covering
- Mandatory handwashing every 90 to 120 minutes
- Lunch and snacks will be eaten in classrooms/ outdoor spaces and brought from home
- At this time, Princeton Academy will not be allowing any outside food deliveries to campus
- All field trips scheduled for the fall and winter have been suspended
- Students will each have their own classroom resources
- Each grade will be given their own Recess/PE equipment bag

Still under consideration as we monitor recommendations from state and national organizations:

- Bus transportation
- All spring trips





# CLASSROOMS AND STUDENT WELLNESS

**Princeton Academy is committed to bringing out the best in boys in every learning environment.**

It is vital to note that while the school cannot prevent all risks, we can as a community work together to limit the exposure to the threats caused by COVID-19. We are confident that we must all do our part and be all in to keep our community healthy and safe.

The school is diligently planning the best ways to group students and deliver dynamic learning while keeping educators and students safe. School leaders are incorporating the following measures to ensure health and safety:

- Maintaining and reimagining school/community gatherings such as One School Friday Thank Yous, liturgies and assemblies to keep familiarity and consistency for students while staying safe
- Grouping students by homeroom or “kettles” to help mitigate the spread of COVID-19 and aid in contact tracing if the need should arise
- Limiting classroom transitions
- Establishing physically distanced traffic flow in hallways and staircases
- Supporting each student socially and emotionally as we transition back to In-person Learning





# LEARNING, TECHNOLOGY AND COMMUNITY

Princeton Academy has invested in various hardware and software to aid in the delivery of a dynamic Hybrid Distance Learning program. Thanks to the generosity of many families and the creation of a COVID Relief Fund, we have been able to acquire the necessary tools to provide students with the best learning experience whether they are on campus or at home. Here are some of the innovative technologies that we are working toward employing in the fall:

- Expanding our 1:1 device program to all students K-8
- Repurposing previously shared devices
- Increasing campus Internet bandwidth
- Expanding and redistributing wifi access points
- Implementing OWL and Swivl technologies to classrooms where pedagogically and logistically appropriate; implementing iPads on tripods or wide-angle webcams in some other classrooms/spaces

## THE ARTS, PE AND MIDDLE SCHOOL ATHLETICS

With guidance from our national and regional arts associations, we are planning to create modified but meaningful experiences in music, visual and performing arts. The goal is for our students to continue to develop their artistry and skills, even while adhering to state and local health guidelines. To this end, we plan on working with educators to reorganize for smaller musical ensembles and flexibility in instruction. Music, visual and performing arts will be physically distanced and outdoor alternative classroom spaces will be utilized.

Our large performances will most likely be experienced virtually.

Princeton Academy's mission and educational philosophy emphasizes the active movement of boys to support learning. With this in mind, we plan to continue PE class when we reopen in the fall while

adhering to current safety protocols.

Regarding Middle School Athletics, we are closely monitoring NJSIAA guidelines. Tentative start dates for fall sports are:

**Soccer (A and B) and Cross Country - Monday, September 14**  
**Golf - Monday, September 21**

## CALENDAR, BEFORE CARE AND AFTER CARE

Large-group events this fall, and perhaps for the entire school year, will be modified based on applicable guidelines. Our One School Calendar is being reviewed and adjusted to indicate which events may have to be changed with respect to groupings and capacities. Information about specific events will be available as we approach September.

For planning purposes, we intend to offer Before School Care, After School Care and Middle School Homework Club through our Extended Day Programs. Please note that Extended Day Class offerings will be suspended for the fall.



# PREPARING OUR FACULTY AND STAFF

Princeton Academy is fully committed to supporting our educators and staff as we prepare for reopening in the fall. From professional development to training, we are providing resources to help our educators and staff feel prepared and safe. Our goal is to maintain our academic excellence while staying true to our mission. We are currently working with educators to:

- Support the delivery of joyful learning amidst pandemic
- Identify the materials, tools and platforms that worked best during Distance Learning
- Identify additional resources and professional development opportunities to enhance Hybrid Distance Learning
- Take advantage of further training with our current digital platforms
- Create a balanced approach for all learners, whether on campus or at home, with appropriate academic support and challenge





# WHAT'S NEXT?

Current Princeton Academy families are invited to join us for our second Town Hall webinar on August 25, at 6:00 p.m. In the meantime, please be sure to [log into myAcademy](#) to access relevant resources including Magnus Health and Back to School information.

## REOPENING FAMILY INTENT FORM

Princeton Academy will open in September in a Hybrid Learning model where students will have the option to participate in three ways: In-person (5-days), Remote (5-days) and Blended (In-person & Remote)\*.

**Let us know by August 28**, which option you will choose for your family! *\*More information about the blended option will be discussed in the Town Hall webinar on August 25.* [CLICK HERE](#) to complete the Reopening Family Intent Form.

## QUESTIONS

We cannot wait to welcome everyone back in the fall! We have missed the energy and life that teems from our campus when it is in action. If you have any questions, please send an email to [reopening@princetonacademy.org](mailto:reopening@princetonacademy.org).

**Go HAWKS!**

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# Protocol for Positive COVID Cases Within Community

Whenever Princeton Academy of the Sacred Heart has a confirmed COVID-19 case, we will immediately consult with the Princeton Health Department who will provide specific instructions on how to handle each individual case, and we will quickly activate our communication protocols with impacted students and families. In the absence of information about specific cases and knowing some responses will vary depending on the circumstances, what follows are general guidelines that are consistent with CDC recommendations and the NJDOH Recommendations for Local Health Departments for K-12 Schools. This document is subject to change as guidelines and recommendations are updated. *Please note: Princeton Academy requires strict adherence to our policy of being free of a fever (temperature <100.0) for 24 hours before returning to school with clearance from a physician. All test results and health information will be handled confidentially and will be reviewed and communicated by the school's Health Office staff.*

## Helpful Resources:

[Click here for a helpful visual outlining the difference between “quarantine” and “isolation” from the CDC](#)

[Click here for NJ Department of Health FAQs Close Contacts to Confirmed COVID-19 Cases](#)

## If Members of a Household Test Positive for COVID-19

If a member of your household tests positive for COVID-19, is awaiting test results, or is experiencing COVID-19-like symptoms, please keep your student home. Call your doctor, and inform the school's Health Office by calling (609) 921-6418.

## Contact Tracing

Should a student or faculty/staff member test positive for COVID-19, the school will partner with the Princeton Health Department to appropriately notify individuals. Members of the School Leadership Team have been certified in contact tracing through a course provided by Johns Hopkins University and the School Nurse will be required to complete the same certification course as well as work with the Princeton Health Department to identify individuals with whom the infected school community member may have been in close contact.

**Close contact definition:** any individual who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated (provided by CDC.org).

## Faculty Member or Student

- If a teacher or student tests positive, they will self-isolate for a minimum of 10 days.
- If a teacher or student is symptomatic but is unable to get tested, they will self-isolate for 14 days.
- Unless we receive different guidance from the local health department, the teacher and/or student's “kettle” will transition to remote learning for 14 days to complete contact tracing and to fulfill the quarantining period. We will be in close communication with the Princeton Health Department about when the “kettle” can reopen.
- Because siblings of students within an impacted “kettle” are considered secondary contacts, they will not be required to quarantine unless they are symptomatic or unless we receive different guidance from the health department based on a specific circumstance.

## Non-teaching staff

- If a staff member tests positive, they will self-isolate for a minimum of 10 days.

## Close contact of a student outside of school

- If a student is exposed to a COVID-positive close contact, they will quarantine for 14 days unless we hear otherwise from the local health department. If they test positive, see above protocol.
- If a student is required to quarantine, the student



will transition to a remote learning program for the time of the quarantine.

#### **Close contact of a teacher outside of school**

- If a teacher is exposed to a COVID-positive close contact, they will quarantine for 14 days unless we hear otherwise from the local health department. If they test positive, see above protocol.

#### **Close contact of a non-teaching staff member outside of school**

- If a staff member is exposed to a COVID-positive close contact, they will quarantine for 14 days unless we hear otherwise from the local health department. If they test positive, see above protocol.

#### **Student or Faculty/Staff Exposure to COVID-19**

If a student or faculty/staff member has been exposed to someone who has tested positive for COVID-19, they should remain at home from school in quarantine for 14 days. Exposure, according to the CDC, is defined as having close contact (less than 6 feet) with an individual for 15 minutes or more.

#### **If Student or Faculty/Staff Tests Positive for COVID-19**

*The following protocols are in place and follow the CDC guidelines.*

1. Any individual who tests positive for COVID-19 and has symptoms may return if:
  - At least 10 days have passed since symptoms first appeared, and
  - No fever, without fever-reducing medication, and
  - Symptoms have improved
  - A negative COVID-19 test is not required to return to campus.
2. Any individual that tests positive for COVID-19 AND has no symptoms may return:
  - At least 10 days since positive test and still no

symptoms

3. Any individual that tests positive for COVID-19 and has no symptoms but develops symptoms:

- Follow guidelines for those individuals with symptoms and consider the first day of symptoms day 1

#### **Feeling Sick During the School Day**

A student who feels ill should alert their teacher and be brought to the Health Office for a consultation with the nurse. The nurse will contact the student's parents/guardians if the student needs to be picked up from school.

#### **Isolation Area**

An isolation area will be located across from the Health Office should the School Nurse determine that a student should isolate.

#### **Pick-Up Protocol**

Parents/guardians are requested to pick up any ill students directly from the side Hawk Hall entrance door (please do not use the main entrance of the school).

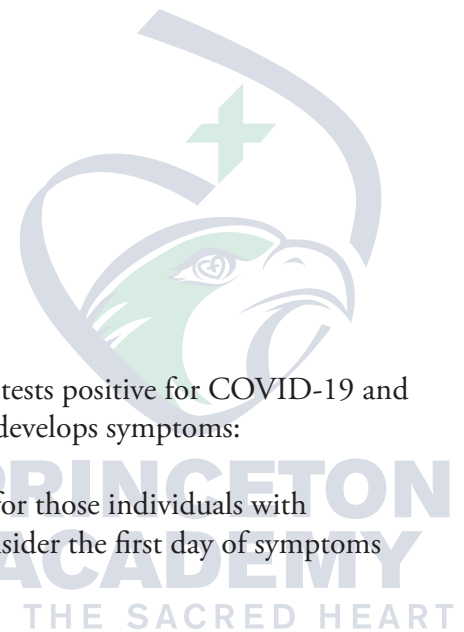
#### **Return to Princeton Academy Campus After Confirmed or Suspected COVID-19**

##### **Laboratory Confirmed Case with Symptoms**

- Symptom-Based Strategy: Person should remain in home isolation at least until 10 days have passed since symptoms first appeared and fever has resolved without the use of fever-reducing medications and improvement in symptoms.
- Test-Based Strategy: 2 negative results of an FDA EUA molecular assay for COVID-19 collected  $\geq 24$  hours apart and resolution of fever without the use of fever-reducing medications and improvement in symptoms)

##### **Laboratory Confirmed Case without Symptoms**

- Time-Based Strategy: Person should remain on home isolation and have remained asymptomatic



at least until 10 days have passed since the date of their first positive COVID-19 test (if symptoms have occurred, then this strategy no longer applies)

- Test-Based Strategy: 2 negative results of an FDA EUA COVID-19 molecular assay for detection of SARS-CoV-2 RNA collected  $\geq 24$  hours apart

### Negative Test, but Symptoms Suspicious for COVID-19

If the person has tested negative for COVID-19 but is currently experiencing symptoms, the recommendation is to stay home and practice social distancing until 72 hours after the fever has ended without the use of fever-reducing medications and symptoms improve. After this time, the person may resume regular activities.

### Negative Test and No Symptoms, But Living With a COVID-19 Positive Person

If you live in a household with a household member who has COVID-19, you and others in your household may have been exposed to the virus. Exposure is possible even if you have tested negative and may have no symptoms. For this reason, it is recommended that all household members must monitor themselves for symptoms.

The COVID-19-positive person who lives with others has a self-isolation of 10 days from the time symptoms began and 24 hours being fever-free without fever-reducing medicine.

Household members who have been living with a COVID-19 positive person are recommended to self-quarantine for 14 days after the COVID-19 positive person's self-isolation ends, because it may take 2-14 days for symptoms to develop.

### Negative Test and No Symptoms, But Close Contact of a COVID-19 Positive Person

Close contacts are individuals who were within 6 feet of a lab-confirmed COVID-19 case for a prolonged period (about 10 minutes or more) or had direct contact with the infectious secretions of a COVID-19 case (e.g., were coughed on). Walking past a lab-confirmed COVID-19

case or just being in the same building does not qualify as being a close contact.

If a person is identified as being a close contact of a COVID-19 person, it is recommended that they self-quarantine for 14 days from the last date of exposure with the person, even if they tested negative. This is because it may take 2-14 days for symptoms to develop. While they are self-quarantining, they must monitor themselves for symptoms.

### COVID Resources from NJDOH and CDC

[New Jersey Travel Advisory List](#)

[International Travel Advisory](#)

[How to Get Tested for COVID-19 in NJ](#)

[10 Things to Manage COVID-19 Symptoms at Home](#)




**CORONAVIRUS DISEASE 2019 (COVID-19)**

**You can help prevent the spread of respiratory illnesses with these actions:**

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose & mouth.
- Practice social distancing by putting space between yourself & others.
- Wash hands often with soap & water for at least 20 seconds.

[cdc.gov/coronavirus](https://cdc.gov/coronavirus)

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**CORONAVIRUS DISEASE 2019 (COVID-19)**

**Patients with COVID-19 have reportedly had mild to severe respiratory illness. Symptoms can include**

- Fever
- Cough
- Shortness of breath

**\*Symptoms may appear 2-14 days after exposure.**

**Seek medical advice if you develop symptoms, and have been in close contact with a person known to have COVID-19 or if you live in or have recently been in an area with ongoing spread of COVID-19.**

[cdc.gov/COVID19-symptom](https://cdc.gov/COVID19-symptom)

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